

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

March 17, 2015  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Burns called the meeting to order at 7:01 p.m.  
Members present:  
Dustin Burns, President  
Barbara Ryan, Vice President  
Elana Levens-Craig, Clerk  
Dianne El-Hajj, Member  
Ken Fox, Member  
Administration present:  
Dr. Cathy Pierce, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary
2. President Burns invited the audience to recite the District Mission and then invited Jacob Brittain and Kacy Deyoe, 8<sup>th</sup> grade students from Carlton Hills, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.

<b>Motion:</b>	<b>Fox</b>	<b>Burns</b>	<b>Aye</b>	_____	<b>El-Hajj</b>	<b>Aye</b>	_____
<b>Second</b>	<b>El-Hajj</b>	<b>Ryan</b>	<b>Aye</b>	_____	<b>Fox</b>	<b>Aye</b>	_____
<b>Vote:</b>	<b>5-0</b>	<b>Levens-Craig</b>	<b>Aye</b>	_____			

**B. REPORTS AND PRESENTATIONS**

1. **Superintendent's Report**
  - 1.1. Developer Fees Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Schedule of Upcoming Events
2. **Spotlight: Carlton Hills School Presentation**

Jerelyn Lindsey, Principal at Carlton Hills, thanked and introduced staff, students, and parents that were present. Principal Lindsey showed a video of students working collaboratively in variety of subject areas. Eighth grade students from Mrs. Ducharme's demonstrated a robot they developed as a class project. The Board extended their gratitude towards the Carlton Hills' students, parents, and staff for their attendance and for sharing all the great things happening at their school.
3. **Spotlight: Sycamore Canyon School Presentation**

Jeri Billick, Principal at Sycamore Canyon, and the Sycamore Canyon community (parents, students, staff, and community members) expressed their gratitude towards the Board for allowing them to demonstrate all the wonderful things happening at Sycamore Canyon. A video showing students participating in collaborative and project-based learning was shown. The Board extended their gratitude towards the Sycamore Canyon community for their attendance and for sharing all the great things happening at their school.

**4. Transportation Department Update**

Debbie Griffin, Director of Transportation, provided an overview of the Transportation Department. She shared in 2013-14, an average of over 400 students rode the bus daily. In 2014-15, there were approximately 210 students riding the bus to the Teen Center and Boys & Girls Club on a weekly basis. As of March 2015, the District employees 13 bus drivers (with two positions currently open); and transports students to the nine District schools, seven non-public schools, and the Boys & Girls Club and Teen Center.

Mrs. Griffin highlighted Bruce Virgilio, the Heavy Duty Diesel Mechanic. She shared Mr. Virgilio maintains 23 buses, 24 District vehicles, and numerous small engine equipment. Mrs. Griffin extended her gratitude towards the Board for approving the purchase of a new bus and shared a picture of the new bus.

Member Levens-Craig inquired on the bus driver vacancies. Mrs. Griffin explained the process of becoming a bus driver takes approximately four months. She mentioned it is not uncommon for a district to have vacancies due to the shortage.

The Board extended their gratitude towards Mrs. Griffin and the Transportation Department staff for keeping the students safe while on the bus.

**C. PUBLIC COMMUNICATION**

President Burns invited members of the audience to address the Board about any item not on the agenda.

Linda Burnett and Nancy McDaniel, residents adjacent to Hill Creek School, stressed their concerns with the placement of the playground equipment adjacent to their homes. They asked that the District work with them to address their concerns. President Burns expressed his gratitude for bringing their concerns to the Board and asked administration to work with them in addressing their concerns.

**D. CONSENT ITEMS**

President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Acceptance of Donations**
- 2.5. **Approval of Consultants and General Service Providers**
- 2.6. **Approval of Agreement with County of San Diego for Neighborhood Reinvestment Program Grant for Construction of a Grass Field at Pepper Drive School**
- 2.7. **Award of Contract for Blue Pacific Engineering & Construction for the Joint Use Grass Field Project at Pepper Drive School**
- 3.1. **Authorization to Disseminate RFP/RFQ for Inspector of Record for Pepper Drive Admin/LRC Building Project**
- 3.2. **Authorization for Balfour Beatty Construction, Inc. to Procure Electrical Equipment and Materials for the Pepper Drive Administration/Learning Resource Center Addition Project**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Short Term Positions**
- 4.3. **Adoption of Resolution No. 1415-20 to Layoff/Eliminate Classified Non-Management Positions**

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Member Ryan asked that a letter of gratitude be written to Supervisor Dianne Jacob for her assistance in obtaining the agreement with the County of San Diego for the Neighborhood Reinvestment Program Grant for construction of a grass field at Pepper Drive School.

**E. DISCUSSION AND/OR ACTION ITEMS**

President Burns invited comments from the public on any item listed under Discussion and/or Action.

**Superintendent**

**1.1. League Use of District Owned Fields**

Superintendent Pierce explained Administration was seeking direction on the joint-use fields. She explained that although an agreement exists with the City, it does not outline the roles and responsibilities of each party; and it does not include the sport leagues. Superintendent Pierce asked the Board for guidance on convening an annual meeting with the City and Sport League officials in the area of communication; and working with the City and the Sports Council to establish a list of roles and responsibilities so each party has a clear understanding of the parameters.

President Burns mentioned he is concerned that the community is under the impression that the school fields belong to the City. He believes this meeting would allow the District to set expectations and establish each party's roles and responsibilities. President Burns stressed the importance of including the Principals' input.

It was the Board's consensus for Administration to hold an annual meeting with the City and Sports Council to discuss the roles and responsibilities of each party.

**Business Services**

**2.1. Approval of Monthly Financial Report**

Mr. Christensen provided the financial report for cash and budget transactions through January 31, 2015. The month of January ended with a general fund cash balance of \$9.8 million and the District will be able to meet all financial obligations with internal cash this fiscal year. He explained the revised budget report contained the same data as that presented with the 2<sup>nd</sup> Interim Report.

- \$2.6 million projected deficit in the unrestricted general fund for 2014-15 with an estimated reserve percentage of 18.32%
- Based on revenue assumptions used at 2<sup>nd</sup> Interim, the reserve percentage is expected to decline over the next two subsequent fiscal years to a little over 12%

Member Ryan moved approval.

<i>Motion:</i>	<i>Ryan</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Second</i>	<i>El-Hajj</i>	<i>Ryan</i>	<u><i>Aye</i></u>	<i>Fox</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<i>5-0</i>	<i>Levens-Craig</i>	<u><i>Aye</i></u>		

**F. BOARD POLICIES AND BYLAWS**

**1.1. First Reading: New Board Policy 3553.3, Unpaid Child Nutrition Accounts**

Board Policy 3553.3, Unpaid Child Nutrition Accounts was presented to the Board of Education for a first reading. No action was taken. Board Policy 3553.3, Unpaid Child Nutrition Accounts will return for a second reading and request for adoption.

**G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

President Burns asked the Board to review the list of promotion dates. Member El-Hajj mentioned classes were still in session during the majority of the promotions and it would be difficult for her to attend. President Burns asked that the Board's past attendance history at promotions be brought to the next meeting for review. In the interim, he asked that the Board review the dates and be prepared for discussion and selection at the next meeting. President Burns mentioned the EL Reclassification ceremony was March 26. President Burns asked the Board if there was interest to hold a Long Term Debt Workshop with Dale Scott. It was the Board's consensus to schedule the workshop with Mr. Scott. The Board reviewed a draft of the article for Santee Magazine and made a few editing suggestions.

Member Ryan shared the San Diego County School Boards Association was holding a workshop providing an overview of key issues and trends impacting public education in California on March 31. She extended an invitation to the Board.

Member Levens-Craig mentioned that the republic caucus is putting forth an educational bill and Assemblyman Jones had asked that they provide feedback. Member Ryan suggested the Board wait to hear CSBA's perspective before providing any feedback. Member Levens-Craig mentioned the East County Chamber was holding their First Friday Breakfast on April 3 in Santee and inquired about speaking at the meeting to promote the great things being done in the District. Member Ryan suggested the District look into allocating more speaking time at another meeting to properly highlight the District's great work. Member Levens-Craig will work on acquiring speaking time at a future East County Chamber meeting. Member Levens-Craig expressed her gratitude for being able to attend the STEAM conference and mentioned she would be sharing her meeting notes.

Member El-Hajj mentioned enjoying the PTA President's dinner; and attending the last Independent Citizens Oversight Committee meeting. Member El-Hajj cautioned about installing the latest update on the student iPads. She mentioned it was causing conflicts with SBAC testing.

President Burns shared he enjoyed the listening to the students' comments. He asked that a letter of gratitude be sent to the students on the Board's behalf.

#### H. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Santee Teachers Association*
2. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Classified School Employees Association*
3. Conference with Legal Counsel – Existing Litigation (Gov't Code 54956.9)  
*One (1) Case – OAH No. 2015010321*
4. Conference with Real Property Negotiators (Gov't Code § 54956.8)  
*Property:*
  - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
  - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
5. Public Employee Performance Evaluation (Gov't Section § 54957)  
*Superintendent*

The Board entered closed session at 8:30 p.m.

#### I. RECONVENE TO PUBLIC SESSION

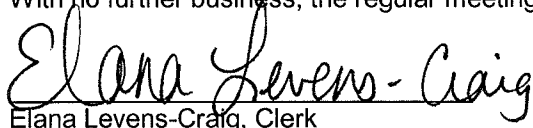
The Board reconvened to public session at 10:06 p.m. President Burns reported a dispute arose regarding a student's special education program. It was moved by Member Ryan to reach a settlement in special education dispute, OAH #: 2015010321. The agreement involved a release of potential District liability.

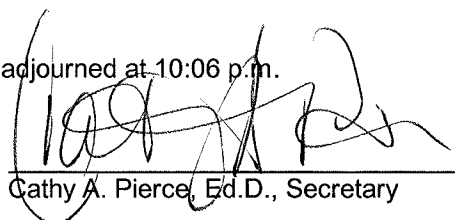
**Motion:** Ryan  
**Second** El-Hajj  
**Vote:** 5-0

<b>Burns</b>	<u>Aye</u>	<b>El-Hajj</b>	<u>Aye</u>
<b>Ryan</b>	<u>Aye</u>	<b>Fox</b>	<u>Aye</u>
<b>Levens-Craig</b>	<u>Aye</u>		

#### J. ADJOURNMENT

With no further business, the regular meeting of March 17, 2015 adjourned at 10:06 p.m.

  
Elana Levens-Craig, Clerk

  
Cathy A. Pierce, Ed.D., Secretary